



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

BHAWANIPUR ANCHALIK COLLEGE

PO- BHAWANIPUR, DIST- BARPETA STATE- ASSAM, PIN-781352

781352

www.bacollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

July 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

•Bhawanipur Anchalik College was established at Bhawanipur in the district of Barpeta a renowned Assamese Vaishnava Satra (Monastery) area, on 28th November 1982 with the objective of providing quality higher education to the poverty stricken and agro based rural populace of the greater Bhawanipur area.

•The college is situated beside the National Highway 31. The distance from Lokapriya Gopinath Bardoloi International Airport and Barpeta Road Railway Station from the college is 121km and 12km respectively.

Bhawanipur Anchalik College was permanently affiliated to the Gauhati University as a coeducational institution in the year 1991 and was brought under deficit grants-in-aid system of the State Government in 1996.

The College was assessed and accredited by NAAC for first cycle in the year 2004 and awarded with C++ grade. The second cycle NAAC inspection was done in the year 2015 and was awarded B grade with CGPA 2.53.

The college came under 2(f) and 12(b) Registration Act of UGC in January, 2006.

At present the institution is offering undergraduate courses in Arts and Commerce through CBCS system of Gauhati University. Though the commerce stream is approved by the Gauhati University it has not yet been provincialised by the government of Assam and the college is running the stream as a self financed course. The government of Assam has given permission to start the science stream of

undergraduate level from the academic year 2023-24.

The serene atmosphere, calm green surrounding, fishery, necessary infrastructural facilities, disciplined academic and office staff, dynamic administrative body are conducive to all academic pursuits. To prepare students to meet the challenges of the modern world and inculcate the spirit of leadership for different avenues have all along been the guiding principles of the college

Vision

Bhawanipur Anchalik college was established at Bhawanipur, an Assamese Vaishnava Sattrā area in the year 1982 with a view to disseminate Higher Education amongst the rural poverty stricken masses, providing easy access of women and enriching the people of Bhawanipur and its adjoining areas to the new horizon of changing educational scenario of the country and the globe. This vision, i.e. the dream has partially been fulfilled. The changing situations have compelled to reset the vision and with the dream of the people who toiled to establish the institution, Bhawanipur Anchalik College has planned to impart education as per the demand of life of the citizens, knowledge market and changed time.

Mission

The institution has been imparting education in Degree levels in Arts and Commerce Stream. Moreover, provision has been made to facilitate the students to enrol themselves in undergraduate level under KKHSOU and GUIDOL in distance mode. It has been organizing various awareness programmes for women empowerment, improving social network, spreading messages for social harmony, making the spirit of national integration stronger, working for environmental protection and demographic unity.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Spacious and serene college campus conducive for academic activity.
2. Well protected and ragging free campus.
3. Pollution free and eco-friendly campus.
4. Well connectivity (railway and road connectivity) to the college.
5. Perfect academic discipline.
6. Strong and efficient management committee.
7. Highly dedicated teaching and non teaching staff.
8. Infrastructural facilities up to the mark.
9. A multidisciplinary college with Arts, Commerce and Science stream.
10. Well furnished classrooms.
11. Central library, digital library, reference book section and well furnished reading room facility.

12. Indoor and outdoor stadium to promote the spirit of sports and games.
13. Hostel facilities for boys and girls.
14. Pure drinking water facility.
15. Campus Wi-Fi facility.
16. Psychological Laboratory, Computer Laboratory and Commerce Laboratory for the students.
17. Uninterrupted power supply through eco-friendly generators in the campus.
18. Digital classroom facility for students.
19. Zerox facility for students in concessional rate.
20. Counselling for personality development of students.
21. Auditorium for holding meeting and conferences.
22. Publication of Journals with ISSN No. by the Research, publication and publicity Cell.
23. HS, UG and PG study and examination centers under Assam State Open School, KKHSOU, GU-IDOL in distance mode.
24. Financial aid to ST/SC/OBC/Minority and economically backward students with brilliant academic records.
25. Exposure to students through Educational Excursion, field study and face to face interaction with luminaries from various fields.
26. CC camera surveillance to monitor student-teacher activities in the college campus.
27. Biometric attendance system for the teaching and non teaching staff.
28. Plastic, alcohol and tobacco free campus.
29. Canteen facility within the college campus.
30. Evaluation zones of Assam Higher Secondary Education Council, Gauhati University and Krishna Kanta Handiqui State Open University.
31. Language laboratory facility.
32. Smart Seminar Hall.
33. MoUs with other colleges for students and faculty exchange.
34. Adopted five villages under Unnat Bharat Abhijan (UBA).
35. The college has established the IIC cell and the cell starts functioning.
36. SBI ATM facility in the campus.

Institutional Weakness

1. Shortage of classrooms as per requirement for implementing NEP:2020.
2. Poor socio-economic condition of the students.
3. Poor language competency of the students in English and Hindi.
4. Dearth of brilliant students in the entry level.
5. Students' drop out is a concern for the college.
6. Insufficient number of permanent teachers to cope up with New Education Policy.
7. Political interference during the election to the Students' Union Body.
8. The agro, socio-economic set up of the area is largely responsible for unsatisfactory students' attendance in the classes during harvest season.
9. The college is located in a flood affected area and during flood academic environment is badly affected.
10. The college has very limited sources of internal fund generation.

Institutional Opportunity

1. As a rural college, there lies a wide opportunity for the institution to explore the area of vocational courses on agro and livestock farms and impart the students skill development courses to make them self sufficient along with the traditional courses.
2. The college is a young institution of higher education with young human resources. If the resources are fully utilized, there is every possibility of elevating the institution into a centre of excellence.
3. The College possesses the academic and financial resources to publish research oriented books and journals. The College is determined to reap great benefit out of this opportunity.
4. Minor and major research project are to be carried out to solve the problems of the locality.
5. Opportunity to open up PG classes in most of the departments under Gauhati University.
6. The college has the opportunity for research in the field of Monastery (Satra) as it is located in the heart of Assamese Vaishnaba Satra (Monastery).
7. The college has the opportunity for collaboration with foreign institutions.
8. It has the opportunity to introduce skill oriented and multidisciplinary courses with the help of Arts, Science and Commerce Stream.
9. The college has the opportunity of expanding the E-Learning resources.

Institutional Challenge

1. As the surrounding area of the college is affected every year by devastating flood, it is a big challenge for the institution to develop the academic atmosphere of the college.
2. It is a great challenge to check the dropout rate of the students as most of the students come from poor socio economic background.
3. Financial crunch is another challenge of the college because of which all round development of the college could not be achieved as desired including the infrastructural facility to meet the growing demands.
4. To give placement to the pass-out students of the college is a great challenge for the institution.
5. To attract the meritorious and promising students who prefer to go to the urban area for studies in UG level.
6. To increase the language competency of the students in English and Hindi.
7. To bring improvement of the academic performance of below average students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Bhawanipur Anchalik College follows curriculum prepared by Gauhati University at the Under Graduate level for both the Arts and Commerce streams. The course curriculums are implemented in a planned manner through an Academic Calendar of the college prepared by IQAC in consultation with academic committee adhering to the academic calendar and holiday list of Gauhati University. The academic calendar so prepared by IQAC is approved and uploaded in the college website to be accessed by the stakeholders. Based on the academic calendar, the Academic Committee prepares the class routine and after scrutiny by the departmental heads, it is distributed among the faculty members and students for smooth transaction of curricular and extracurricular activities. Courses of studies are distributed among the faculty members after a departmental meeting. The IQAC encourages the faculty members to prepare individual work load, teaching plan and lesson plan. Class attendance of the students is recorded in attendance registers by the respective departments. Sessional examinations are conducted for each semester for 20% of marks as per academic calendar. For

remaining 80% of marks, the affiliating university conducts end semester final examination. Sessional examinations are conducted by the examination board and the marks secured by the students are uploaded in the University portal. The results of the final examinations are recorded in the merit register maintained by the office as well as in the departments concerned. Wall magazine is published by each and every department and the college magazine is published yearly by Students Union Body of the college to give a boost to the creative talent of the students. Project works and field works are undertaken with a view to provide opportunities to the students to achieve experiential learning. Faculty members participate in setting of question papers, assessment and evaluation process for UG programmes of the affiliating university. Add-on courses are offered by the institution for acquisition of additional skills by the pupils. Feedback analysis and reports are submitted to the authority for necessary action.

Teaching-learning and Evaluation

Bhawanipur Anchalik College follows the reservation guideline of Government of India as well as Government of Assam for admission of students in the undergraduate level. The reservations of seats are clearly mentioned in the prospectus which is uploaded in the college website. The college gives prime importance in motivating the students in transacting the curriculum and to engage them effectively in the academic process. They are put to continuous evaluation through class tests, quiz, group discussion, extempore speech etc. and assessed accordingly. Special care is taken to improve the academic standard of the slow and advanced learners of the college. The departments identify the slow and advance learners on the basis of class test and sessional examination and take remedial measures to improve the academic standard of the slow learners. Similarly, the advanced learners are encouraged to bring academic excellence by availing wide exposure given to them in various fields. Various student centric methods and approaches such as experiential learning, participatory learning and problem solving strategies are adopted and applied in the form of excursion, field trips, project report preparation and participation in extension activities through which students get firsthand knowledge of various issues and thereby develop critical thinking to stoop over any challenges that come on their way of life. The faculty members also perform the role of mentorship. The teachers of respective departments keep close contact with the students and give all possible support and guidance for their overall development in curricular and extracurricular aspects. The students and teachers take the benefit of ICT enabled classrooms. The college has 10 ICT class rooms and the teachers use the ICT facilities to make the teaching-learning process illuminating and entertaining. The Sessional Examinations are conducted by the Examination Board of the college as per the schedule fixed in the academic calendar. Internal Evaluation Marks are allotted based on sessional examination, home assignments, class attendance and performance and participation in different activities of the department. A good number of students secured first class every year and the average pass percentage of the students is around 80%.

Research, Innovations and Extension

The institution has a Research Publication and Publicity Cell to promote research culture. A separate library has been established in the college for research purpose. Special importance is given to promote the extension of knowledge by helping and encouraging the faculties and students to get themselves involved in research work and create innovative ideas and action research. The cell encourages the faculties and the students to inculcate research spirit in different fields to attain quality in the teaching and learning process. During the last few years the cell has succeeded in publishing research oriented books of International standard with ISBN. The college also publishes a Research Journal biannually with ISSN No.

For the growth of intellectual and general wellbeing of the students college undertakes various extension activities like Street Drama, awareness programmes on HIV/AIDS, Womens' Health Care, Right to be a voter and Ready to vote, Entrepreneurship, Swachhata, adoption of schools and MoUs with different colleges. These initiatives may be considered as very good ventures in achieving holistic development of the college. Various extension activities on Environment, gender, issues etc have been focal areas to involve with and also to sensitise the students through extension activities. Career counseling for students, skill based short training sessions on cutting and tailoring, training courses for beautician, and computer open up wide avenues for the students to have skill oriented training.

Infrastructure and Learning Resources

The college has very good infrastructure and ample learning resources to cater to the needs of the students in a sprawling campus of 21 bighas of land. The campus has an academic block, separate departmental rooms, computerized library, reading room, reference section room, IQAC room, Digital Library and seminar hall, laboratory for Education Department hostels for Boys' and Girls'. It has sufficient classrooms, computer laboratory, Language Laboratory for curricular and co-curricular activities. The classes have adequate seating arrangements with well furnished desk and bench for the students. It has good infrastructure for curricular and co-curricular activities such as LCD projectors, smart board, electronic addressing system, ICT Class rooms, indoor stadium, outdoor stadium, pure drinking water and uninterrupted power supply along with solar power lighting system for energy conservation. The central library of the college has more than 27000 thousands books and the digital library has the facility to access the e-books, e-journals and other e-resources through N-List.

The IT and Wi-Fi facilities in the college are regularly updated. Whole campus is Wi-Fi connected with ASWAN Network, Government of Assam with speed 50 to 100 mbps. All the computers in the college office, departments and 10 classrooms are LAN/Wi-fi connected. The office automation system is also LAN connected. Students can browse internet in the computer laboratory. In ten classrooms there is the facility of LCD projectors with computers. There is a smart class rooms with modern ICT facility . College website is regularly updated and there is a provision of online feedback system through website of the college. The whole campus is under CCTV surveillance. The college has also established a language laboratory with the grant of RUSA 1.0 where 20 students can use it at a time.

For research, separate research cell is there and to create proper research environment in the rural setting, though challenging, the institution has constantly been trying with the limited resources for achieving maximum result. The infrastructure and campus facilities are well maintained by the college authority through the technical experts, professionals and labourers.

Student Support and Progression

The student support and progression is maintained in a coordinated manner by the college. The various academic activities are given in detail in the academic calendar and are implemented accordingly. The students of the college are benefited by various scholarship schemes of Government. Apart from the government scheme the college provide financial assistance to the students belonging to SC/ST and economically weaker sections in the form of fee concession.

The college creates environment of competition amongst the students in the field of academic, sports and

games, cultural and other extracurricular activities. Students take part in the youth festival organized by the Gauhati University and other district and State level athletic meets. Moreover, the students namely, Partha Pratim Choudhury secured 3rd position in B.A. final year examination with honours in Economics among the students of Gauhati University in the year 2020 and Miss Dimpi Nath secured 1st position in honours in Education among the students of Gauhati University in the year 2022.

The college has a sewing school under USHA International Limited and it provides add on certificate courses to the students and alumni of the college on sewing and design. Basic computer training is imparted to the students to acquire ICT skill with the help of faculty members under computer cell.

International Yoga Day, College week, Freshman Social, Swaraswati Puja are organized every year. The Extension Education Cell, Women's' Cell and NSS unit of the college organizes various awareness programme on AIDS, HIV, right of Voters etc. The college also organises Career Counselling and Personality Development Programmes from time to time. Fortunately, the college has not yet recorded any major complaint against ragging or sexual harassment till date. However, some minor cases have been settled by the Grievance Redressal Cell/Anti-Ragging Measures Committee/Committee for Sexual Harassment at work place. The entire college campus is under CCTV surveillance to keep a vigilant eye on the movement and activities of the stakeholders of the institution. Students' progression to higher studies and placement records are well documented by all the departments.

Governance, Leadership and Management

The college is governed by a Governing Body which is considered as the apex decision making authority of the college. It always strives hard in letter and spirit to transmute the mission and vision of the institution to reality. In order to achieve the target effectively, the management involves all teaching and non-teaching staff, cells, committees, sub committees and students to work untiringly to achieve the set target appended in the vision document. The institution follows all the rules and guidelines of UGC and State Government for recruitment of teaching and non-teaching post, admission, utilisation of Government funds, maintaining discipline and overall management. The college has introduced partially e-governance in the field of Administration, Finance and Accounts, Student Admission and Support and Examination. The Students' Union Body of the college is formed every year by the elected members among the students as per the constitution of Students' Union Body of the college. The college received the District Green Champion Certificate for the year 2020-21 from MGNCRE, Ministry of Education, Govt. of India.

Every year faculty members are encouraged to attend FDP/OC/RC/Short Term Courses and to participate in seminars and workshops. The welfare schemes are well maintained in the form of Teachers' Welfare Fund, Workers' Welfare fund, GPF and GIS various types of leave as per "Assam College Employees (Provincialization) Rule 2010", pension benefit, etc are granted to the employees when it is deemed fit. The college authority keep records of performance appraisal report of both teaching and non teaching staff annually in a given format prepared by Director of Higher Education, Govt. of Assam.

Financial and Accounts System of the college is maintained by the Principal who is the DDO of the college. The Audit Reports of all the accounts are in up-to-date position till 2019-20 and the proposal for audit for the session 2020-2022 have been submitted to the Director of Audit, Govt. of Assam.

The Internal Quality Assurance Cell of the college is very actively doing its job and has already faced two Cycles of NAAC Assessment. It has also been submitting the AQARs regularly on time.

Institutional Values and Best Practices

Bhawanipur Anchalik college follows the curriculum developed by Gauhati University at UG level of teaching. Various courses on gender equality and sensitization have been incorporated in the syllabus of various disciplines and the students are taught accordingly.

The college has Anti Sexual Harassment Cell, Grievance Redressal Cell, Women Cell, which always function actively and take maximum care that no untoward incidents take place inside the campus and no harassment be meted out to any student in the name of caste, creed and gender. .

For promoting environmental consciousness among the students initiatives have been made to keep the campus clean and green and inspiration is given to them to make maximum use of alternative energy sources. Attempts have been made to make the students aware of their role in energy preservation too. Solid and liquid waste has been managed effectively. The college has introduced Academic and Administrative Audit and Environment Audit to ascertain the institutional strength, weakness, opportunity and threat factors thereby reset its course of action from time to time.

To facilitate the Divyangjan students and teachers a few ramps have been constructed in approaching the college building. The college is playing a pivotal role in maintaining peace and integration in the greater Bhawanipur area. Various workshops, seminars, surveys are conducted by the college to spread the message of tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. As the college was established with the sacrifice of different group of people, it always maintains a cordial relationship with them.

To spread the message of brotherhood among the students of different religion (Hindu and Muslim) the college organizes different religious festivals. All the members of teaching and non-teaching staff are well aware of their duties and responsibilities towards the college, the state and the country and as responsible citizens take part in state and national level celebration with great zest and zeal.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BHAWANIPUR ANCHALIK COLLEGE
Address	PO- Bhawanipur, Dist- Barpeta State- Assam, PIN-781352
City	Bhawanipur
State	Assam
Pin	781352
Website	www.bacollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Mukunda Sarma	03666-9435027378		-	
IQAC / CIQA coordinator	Samiran Sarma	03666-9854475615	9854475615	-	iqac.bac@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Assam	Gauhati University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-01-2006	View Document
12B of UGC	01-01-2006	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	PO- Bhawanipur, Dist- Barpeta State- Assam, PIN-781352	Rural	13.2	4910

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese	36	HSSLC	English + Assamese	450	403
UG	BA,Assamese	36	HSSLC	English + Assamese	150	149
UG	BA,Arabic	36	HSSLC	English + Assamese	30	23
UG	BA,Arabic	36	HSSLC	English + Assamese	60	20
UG	BA,Economics	36	HSSLC	English + Assamese	40	20
UG	BA,Economics	36	HSSLC	English + Assamese	45	12
UG	BA,Education	36	HSSLC	English + Assamese	435	395
UG	BA,Education	36	HSSLC	English + Assamese	120	91
UG	BA,English	36	HSSLC	English + Assamese	90	83
UG	BA,English	36	HSSLC	English + Assamese	50	35
UG	BA,History	36	HSSLC	English + Assamese	60	50
UG	BA,History	36	HSSLC	English + Assamese	60	56
UG	BA,Philosophy	36	HSSLC	English + Assamese	90	89
UG	BA,Philosophy	36	HSSLC	English + Assamese	150	140
UG	BA,Political Science	36	HSSLC	English + Assamese	240	229
UG	BA,Political Science	36	HSSLC	English + Assamese	180	179

UG	BCom,Commerce	36	HSSLC	English + Assamese	240	147
UG	BCom,Commerce	36	HSSLC	English + Assamese	20	12

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				15				10			
Recruited	0	0	0	0	14	1	0	15	5	2	0	7
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				2			
Recruited	0	0	0	0	0	0	0	0	1	1	0	2
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				13
Recruited	8	1	0	9
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	5	1	0	3	0	0	9
M.Phil.	0	0	0	1	0	0	0	0	0	1
PG	0	0	0	8	0	0	2	2	0	12
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	3	0	7
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	550	0	0	0	550
	Female	511	0	0	0	511
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	50	47	37	37
	Female	63	54	37	54
	Others	0	0	0	0
ST	Male	8	4	4	3
	Female	9	9	5	2
	Others	0	0	0	0
OBC	Male	45	30	32	23
	Female	40	47	39	33
	Others	0	0	0	0
General	Male	624	507	417	405
	Female	473	478	409	416
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1312	1176	980	973

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Bhawanipur Anchalik College is a multidisciplinary/interdisciplinary institution. The college, at present, is offering CBCS UG courses of its affiliating Gauhati University in Arts and
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	<p>Commerce stream. The college has started the science stream from the academic session 2023-24. The commerce stream is a self-financed course in the college. As an institution of higher education it is prepared to face the change in the sector of higher education in the light of NEP: 2020. Now, importance is being given to liberal, value based and skill based education. Students can avail the opportunity to choose from a wide range of courses of studies made available in the institution. The course curriculum are so meticulously designed by the Gauhati University that student are encouraged to opt for value based, SEC and other major and minor subjects of humanities, science and commerce. Moreover, various interdisciplinary courses have been introduced with a view to give wide exposure to the learners cutting across their specified discipline.</p>
2. Academic bank of credits (ABC):	<p>Gauhati University is going to implement Four Year Undergraduate Programme (FYUGP) from the academic session 2023-24, where it has been made mandatory for the students to have Academic Bank of Credit (ABC). The college is all set to initiate the process of creation of ABC in due course of implementing FYUGP curriculum fully adhering to the guideline of the affiliating University.</p>
3. Skill development:	<p>In the syllabus of Gauhati University in UG level, great emphasis has been laid on skill development of the pupils. It has been made mandatory for the students to choose one ability enhancement or skill enhancement course from a wide range of skill based courses offered during their UG programme. Moreover, the college offers skill development programmes on sewing and designing in collaboration with USHA International Limited as a self financed course. Plan is afoot to introduce more self financed skill development programmes in future.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Bhawanipur Anchalik College always makes sincere effort for integration of Indian Knowledge system in the teaching and learning process in the UG level. The Departments of Assamese, History, Philosophy and Education in their course curriculum teach the Indian rich cultural, philosophical and historical heritage with a view to shape the mind set and personality of the new generation learners in the light of Vedic moral values. The faculty members of the</p>

	college are well trained up to provide the classroom delivery in bilingual and multi lingual mode to satisfy the academic urge of the students coming from various caste, creed and community. The institution also tries to preserve and promote Indian language namely Pali-Prakrit and ancient literature by setting up Gopal Ata Research Centre.
5. Focus on Outcome based education (OBE):	The aim and objective of the courses are clearly mentioned in the syllabus. Students know the course outcome before pursuing the programme. However, steps are being taken by the college to motivate the students to avail jobs in various private and public sectors after the completion of their UG courses. From time to time counseling programmes are offered to the pupils by inviting resource persons from military, paramilitary, education and agricultural sectors. Subsequently, many students got jobs in the aforesaid departments and contributing their services to the society to the best of their ability.
6. Distance education/online education:	The distance education is being offered to students of UG and PG levels by the Bhawanipur Anchalik College Study Centre under Krishna Kanta Handique State Open University (KKHSOU) and Gauhati University Institute of Distance and Open Learning (GUIDOL). The study centre conducts induction programmes each and every semester at the entry level and renders all possible services and care to the learners so that they can pass their respective courses with flying colours.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	In the Sectors of School and Higher Education of the country, the process of establishment of the Electoral Literacy Clubs (ELC) started in the recent past to motivate the community of students for taking active part in the democratic processes. Basically, for the transaction of basic information of democratic functioning and the roles of the citizens in strengthening democratic health, the ELCs have been established in most of the educational institutions. The target groups of various activities of the ELCs are the new voters, (in the age-group of 18-21 years old) who have been (who are to pursue) pursuing
--	--

	<p>their undergraduate courses in the colleges. To promote the knowledge of electoral literacy in all age groups of the Indian citizens and help to realize the importance of active participation in political exercises in neutral and nonpartisan way are the primary concerns of all such ELCs. Thus, in a particular institution, may be a school or a college, an Electoral Literacy Club is a platform to engage students in interesting and thought-provoking, mostly classroom based activities and games for becoming an empowered, i.e. prospective voters for the good health of democratic order of politics. As one of the institutions of higher learning of rural India, Bhawanipur Anchalik College also set up the Electoral Literacy Club (ELC) with the following members and objectives: 1. Shah Alam Hussain, Associate Professor, Department of History Convener, Contact Number- 9954325490/700268661, shahalamhussain1966@gmail.com 2. Dr. Hitesh Chandra Roy, Associate Professor, Department of Political Science, Coordinator, Contact Number- 9706892126, hiteshroy63@yahoo.com, 3. Sanghamitra Dev Ray, Assistant Professor, Department of Political Science, Member Secretary, Contact Number- 70024 86805, sanghamitradevray@gmail.com 4. Mr. Mobarak Hussain, Member, Associate Professor, Department of Arabic, Contact Number- 7002829032, mobarakzeba@gmail.com, 5. Abdul Gofur, Member, Associate Professor, Department of Education, Contact Number- 9435875466, abdulgofur888@gmail.com</p>
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	<p>The coordinators are appointed by the college authority. The ELC of the college is fully functional. Electoral literacy clubs of the college has been setup to target the new voters (in the age group of 18-21 years old) pursuing their graduation in the college.</p>
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender,	<p>The ELC of the college organized various programmes and initiative voluntarily and in association of Bajali Election District authorities for creating awareness among the Students in participating the electoral process. They were basically trained on how to do registration for voters in the portal and the duties and responsibilities of the voters. The college fully assists the district administration in the conduct of poll by participating</p>

commercial sex workers, disabled persons, senior citizens, etc.	in campaign before the poll for creating awareness on ethical voting and enhancing the participation of the under privilege section of the society.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	a) The ELC of the college organized programme on Systematic Voters' Education and Electoral Participation (SVEEP) Programme on 04-03-2021 for the students of the college. b) Awareness programme on voters registration was also organized in the college. c) Students of the college participated in the debate and poster making competition organized by the Bajali District administration under SVEEP programme. d) College always encourage students to celebrate Independence day and Republic Day.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The ELC of the college always encourage the students to enroll themselves as voters through online mode. The ELC also gives demo before the students on how to enroll them in the voter's portal. Awareness was also created among them on the rights to vote as a citizen of the country.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1061	973	980	1176	1312
File Description		Document		
Upload Supporting Document		View Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 31

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
31	31	31	31	31

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
31.35	147.85	161.58	44.46	21.74

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The college follows the curriculum prepared by Gauhati University at the Under Graduate level for both the Arts and Commerce streams. The course curriculums are implemented in a planned manner through an Academic Calendar of the College prepared by IQAC in consultation with Academic committee of the college following the Academic Calendar and holiday list of Gauhati University. The Academic calendar prepared by IQAC is uploaded in the college website and incorporated in prospectus of the college. The college prospectus is also uploaded in the website. Based on the Academic Calendar the Academic Committee prepares the class routine and after scrutiny by HoDs it is distributed among the students. Each and every department convenes meeting in their department at the beginning of the session and allocates classes as per the workload following the syllabus. The HoDs submit a copy of their departmental class routine to the Principal and Vice-principal of the college. The faculty members prepare their individual work load, Teaching Plan and lesson plan. Classes are monitored by the principal and vice principal of the college on regular basis. The grievances relating to the classes, if any, are resolved through discussion in Academic Committee. Class attendance of the students was recorded in attendance register by the respective departments. It is mandatory for every student to remain present for at least 75% of classes to appear in the end semester final examinations. All the departments keep records of attendance of their students individually.

The internal evaluation of the students is done as per guideline of affiliating university. The marks for internal evaluation are 20% of the full marks of the papers. The internal evaluation is done by taking in to account of the class attendance of the students, participation in the departmental seminar, home assignments and sessional examinations. The sessional examination for each semester is conducted as per Academic Calendar of the college. The Examination Board of the college conducts the sessional examination as per the examination routine prepared by the board. The answer scripts of the sessional examination are evaluated by the concerned teacher of the departments and they submit the marks to the examination board through HoDs for onward submission to the university. Marks secured by the students are displayed in the notice board and the grievances of the students regarding the marks obtained by them are resolved by the respective departments. There is a provision of conducting special sessional examinations for the students who become unsuccessful in the first attempt or could not appear in the first sessional examination due to some valid reason. For remaining 80% of marks the affiliating university conducts an end semester final examinations. The Examination Board of the college conducts the Sessional and the University Final Examinations in the college. The University declares the final result on the basis of marks secured in internal evaluation and end semester final examination.

The marks secured by the students in final examinations are recorded in the merit register of the college and the departments.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response:

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response:

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
447	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Being an affiliated college of Gauhati University, Bhawanipur Anchalik College follows in letter and spirit the curriculum designed by the Gauhati University. In the undergraduate level the University incorporated various courses on Ethics, Gender, Human Values, Environment and sustainability into the curriculum like Ethics in the Department of Philosophy, Environmental Economics & Economics of Health and Education in the Department of Economics, and Women's Writing in the Department of English and thus the institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Value, Environment and sustainability etc.

Department of Philosophy offers four papers on ethics namely Ethics, meta ethics and applied ethics, one paper on Political & Social Philosophy on Gender issues one paper on Contemporary Indian Philosophy on Human Values and one paper on Environmental Ethics in both honours and regular course.

Department of Assamese offers three courses on Human Values in honours course namely Asomiya Sahityar Buranji-Sarjyapad to Sankari Jug, Asomiya Sahityar Buranji-Uttar Sankari Jug to Arunodoi Jug and Asomor Sanskriti.

Few chapters on Ethics have been included in the honours courses of Arabic Department. The papers are, Political History of the Arabs-I, Arabic Prose And Poetry-II, Classical Arabic Prose and Poetry-I, Political History of the Arabs-III, Functional Arabic-I. Courses on gender have been included in the papers, Modern Arabic Prose and Poetry-I and Modern Arabic Prose and Poetry-II. Department of Arabic also has some papers on human values like Arabic Prose and Poetry-I, Political History of the Arabs-II and Classical Arabic Prose and Poetry-II.

In the department of Economics there are two papers on Environment and Sustainability. They are Development Economics-II and Environmental Economics.

Philosophical and Sociological Foundations of Education is the paper on Ethics among the papers of Department of Education. On gender issues the department have one paper on Women and Society. The department also has three papers on human values. They are Great Educational Thinkers, Human Rights Education and Value and Peace Education.

Department of English has one paper on ethics namely Popular Literature. Gender related papers of the department are Women's Writing, The Individual and Society and Contemporary India: Women and Empowerment. The department also has a paper The Individual and Society on human values.

Department of History has one paper on human values namely Social Formations and Cultural Patterns of the Medieval World and the department also has some papers on gender related study namely History of India-II (BCE . 300- 750), History of India-III (c. 750-1206), History of Modern Europe- I (c. 1780-1939), History of India-VII (c. 1750-1857), History of India-VIII (c. 1857-1950) and Assam after Independence.

Four papers of department of political science namely Classical Political Philosophy, Indian Political Thought-I, Modern Political Philosophy and Indian Political Thought-II has few chapters on ethics. The paper on gender issues is Women, Power and Politics. Study on human value is also incorporated in the paper Constitutional Government and Democracy in India. Besides these there is a common paper on Environmental Study in the second semester.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response:

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 126

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response:

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response:

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
523	456	398	456	643

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
680	680	680	680	680

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response:

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
70	67	50	65	92

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
252	252	252	252	252

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response:

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Various Students centric methods like experiential learning, participatory learning and problem-solving methodologies are adopted in Bhawanipur Anchalik College for enhancing active participation of the students in the teaching-learning and evaluation process. For enhancing the Experimental Learning students are encouraged to go for field studies, excursion, to visit nearby college libraries, Universities, Educational and spiritual places. Such activities help them to acquire knowledge and new experiences. Students of the final semester classes will have to do a project work under the guidance of the teachers of their respective departments. This helps the students to have an idea on research works and acquire expertise on collection and analysis of data. Participatory Learning is encouraged among the students through group discussions, seminar presentations and project presentations etc. For making the teaching learning process interesting the faculties take ICT enabled classes. All the departments organize departmental seminars and group discussions as a part of the internal evaluation of the students. Students are encouraged to participate in these programmes and thereby enhance their knowledge. Gauhati University has introduced the courses on skill based education in the curriculum of UG level which improve the participative and experimental learning of the students. All the departments have skill based courses in their syllabus and it is compulsory for every student to take these courses during their UG programme. Moreover, as a part of participatory learning different interactive sessions are organized for the students with experts invited from different field of expertise from time to time. Co-curricular activities and value-added activities like Health awareness camp, cleanliness drives and tree plantation in public places have been organized to inculcate social responsibilities and values among the students. Students are also encouraged to participate in different sports and cultural events during the college week and Inter-college Competitions, Youth Festivals, Cultural Programmes etc. The NSS unit of the college organizes various awareness activities and social works in the neighboring villages with active involvement of the cadre of the NSS unit. In various committees of the college students are appointed as members and are given the opportunities to show their organizational skill and ability.

The college has a Students' Union Body which is constituted every year as per the constitution of the Students Union and recommendations of Lyngdo Committee. The Union Body has its own president, secretary and other office bearers and they are given the liberty to take decision independently for organizing the college week, freshmen social and other students' related activities in the college. The faculty members just guide them as teacher-in-charge. This gives them an opportunity to solve their problems independently. Accordingly the NSS Volunteers are encouraged to get them involved with the current social burning issues to develop their problem solving abilities.

The college has mentor-mentee system where the teachers of the respective departments are assigned with 15-20 students of their own department. This practice of mentoring students has certain positive implications. It ensures regular attendance and better results in the college.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response:**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
31	31	31	31	31

File Description**Document**

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response:**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	8	8	8

File Description**Document**

List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.

[View Document](#)

Institution data in the prescribed format

[View Document](#)

Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities

[View Document](#)

2.5 Evaluation Process and Reforms**2.5.1**

Mechanism of internal/ external assessment is transparent and the grievance redressal system is

time- bound and efficient**Response:**

The internal and external assessment are the parts of student's evaluation process in the undergraduate level of the college. The affiliating university set the appropriate guideline for assessment of the students. The internal assessment of the student is done through attendance in the classes, departmental seminars, home assignments and sessional examinations for 20% of marks. The external examinations are organized by the affiliating university in the form of term-end examination. These assessments are done in every semester. The sessional examinations are conducted by the examination Board of the college as per Academic Calendar before each end semester final examination with a fixed schedule. It is mandatory for the students to appear in the sessional examinations and marks obtained by them are added to the Final Examinations marks. There is a provision of re-sessional examination for the unsuccessful students and those students who have not been able to appear in the Sessional Examination for some valid reasons. Such students will have to inform the authority in writing with convincing documents for getting the chance to appear in their concerned re-examinations to improve their performance. The teacher concerned of the respective departments set question papers for the sessional examinations and evaluate the answer scripts. The evaluated answer scripts are shown to the students and meet their grievances if any on the spot by the teachers concerned. The faculty members submit the marks of sessional examination to HoDs of respective departments. The departments compile the marks of the students of internal assessment on the basis of the performance in sessional examination, departmental seminar, home assignment etc and submit it to the Examination Board for onward submission to the Gauhati University. The marks obtained by the students are also displayed in the departmental notice board. The end semester final examinations are conducted for 80% of marks for each paper. The Controller of Examinations, Gauhati University notify the date and time table of the end semester examinations. The examination board of the college conducts the end semester examination at college level fully adhering to the guideline of the Gauhati University. The answer scripts of end semester examinations are evaluated in some designated evaluation zones as allotted by controller of examinations of Gauhati University. The result of end semester examinations are declared by Gauhati University in a time bound period. There is a provision of redressing the grievances of the students on the results of end semester examination. The grievances of the students are redressed through re-scrutiny, re-evaluation and providing photocopy of the answer scripts to the students as per rules and regulations of the University. The practical examinations are conducted in the college in presence of the external examiner appointed by Gauhati University.

The Examination Board of the college is constituted by the principal of the college with some faculty members as Assistant Officer-in-Charge. The newly admitted students in the beginning of each academic session are acquainted with the various rules and regulations of the college including the examination systems through prospectus and orientation programme.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

As an affiliated institution all Departments are to follow the curriculum of Gauhati University for academic exercises. The University introduced the CBCS structure since 2019-2020 in honours and regular courses in TDC – UG level and we had to follow in Arts and Commerce streams.

As natural process, for all academic exercises the Academic Committee prepares the Master Class Routine as per the Academic Calendar centrally notified by the affiliating university and credits assigned to each honours and regular courses in the syllabus. Prepared Routine is handed over to the academic departments for necessary modifications and effective implementation after finalization. By following the Syllabus of varied subjects available in the University Web Portal, the course details offered by the institution are well specified in the prospectus which is made available in the Web Portal of the College before admission in the DARPAN and SAMARTH-e PORTAL as well as in the Admission Portal maintained by the College for mass circulation. The institution adopts different mechanisms such as Unit Test, Departmental Seminars, Pre-Finals, Internal Assessments, Assignment Writing, Project Writing, Group Discussions, Online Exchange of Views etc. to communicate the course outcomes to the stakeholders of the college with a view to provide the students and the teachers a clear and comprehensive idea of the concerned courses in connection with the teaching-learning processes.

Academic meetings in the form of Staff meetings, Meeting with the HODs, Guardians, and IQAC meetings are arranged to discuss in details about the progress and problems. All academic issues are given weightage in G.B. Meeting Agenda for administrative steps. The departments prepare the course outcome of courses of study and upload in the college website. Students can easily access the course outcomes of the programmes offered by them from the Web Portals. Thus, the learning outcomes are communicated to the students through each academic department of the college. Moreover, the institution organizes the counseling programmes both by the teachers and invited external counselors to help the students know about the outcomes of the courses and programmes offered to them.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The IQAC sincerely monitor the programmes outcomes and the course outcomes regularly. The COs and POs are evaluated by the end semester examination conducted by the Gauhati University and internal assessment conducted by the college. The Sessional Examination and other Internal Assessment conducted by the college as per prescribed guideline of the affiliating university help to observe the specific knowledge and skills of the students. The assessment of the students is done on the basis of marks secured in the respective internal examinations of the college. As a part of Cos and POs the students' evaluation are also done on the basis of the performance of the students on Viva-voce, Practical, Project Work, Performance in the Seminars, Group discussions etc. in the college. Every Department keeps record of their students enrolled and the students passed out. The trends of the results are evaluated by the departments and take necessary steps for improvement. The departments also keep records of the alumni and their placement after completion of a programme or course. The college collects feedbacks from the parents/guardians, alumni, students, on syllabus and the teachers as a part of evaluation system of COs and POs. The analysis of the feedback collected provides inputs on teaching-learning drawbacks, strength and weakness of the faculty members. Guardian's meets are also organized regularly by the college to review the teaching- learning and evaluation outcome.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3**Pass percentage of Students during last five years (excluding backlog students)****Response:****2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
213	235	249	148	137

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
232	243	276	308	198

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response:

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Bhawanipur Anchalik College has developed its own ecosystem for innovations and has taken initiatives for creation and transfer of knowledge.

Promoting Innovation: The College has created an Institutional Innovation Council (IIC) for promoting innovation & entrepreneurship activities. The formation of IIC is as per the guidelines of MHRD & AICTE.

Research Publication and Publicity Cell: Research Publication and Publicity Cell of the college monitors the research culture among the students under the guidance of qualified faculty in preparing their dissertations/Project Reports in the final semester. It also organised Research Methodology Workshop for students and teachers. The cell is publishing a Bi-Annual Multi Lingual BAC Research journal with ISSN No. 2454-2393 since 2015. The cell also Published some Books with ISBN Nos.

In-house publications: Bhawanipur Anchalik College is publishing regularly the college magazine of the students' union body where the students get opportunity to show their creative and literary talent. All the department also publishes the college wall magazine at regular interval.

Career Counselling Cell: The career counselling and guidance cell seeks career options of the students in every semester and after analysing them, arranges training programmes by inviting resource persons from diverse fields. Thus students are prepared for various competitive examinations.

Language Laboratory:

Bhawanipur Anchalik College has established a Language Laboratory to increase the effective communication skills among the students. During the Second Cycle of NAAC Assessment the peer team members strongly suggested to do something urgently so that the students can overcome the problem of communication skills. The laboratory is shared by two language departments viz. Assamese and English.

The language lab within the course of last few years has played a pivotal role in giving a boost to the communication skill of the students especially to the students of Six Semester. Usually, the students of the last semester are given the facility of the language lab to increase their communication skill due to the limited resources available.

Digital Library: Bhawanipur Anchalik College has a digital library for the students and faculty members. It contains E-Books and E-Journals. Students can access these books in the library during the college hours.

IQAC Initiatives: The IQAC of the college takes maximum care for quality upgradations and proper documentation of quality culture. It monitors the preparation of Action plan, Academic calendar, class routine, finding the workloads of the teachers, preparing unitization, Teaching plan lesson plan, holding departmental seminars, maintaining Class Dairy and work diary. Every departments has their own WhatsApp group through which the departments communicates with the students on various curricular and extra-curricular issues.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response:

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	6	2	1	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response:

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	7	6	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:****3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	3	1	2	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities**3.4.1****Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

Bhawanipur Anhalik Collge has conducted various extension activities through various cells like Extension Education Cell, NSS Unit, Women Cell and respective departments in the neighborhood community, sensitizing the students to social issues for their holistic development by organising various training programmes on career counselling, personality development, participation in competitive events, talent search events, cleanliness drives, rallies on cultural and social issues, awareness on health and hygiene for girls students, awareness on Covid-19 pandemic in the neighbouring villages, awareness programme on deadly virus like HIV and AIDS, flood relief to the people of neighbouring villages, awareness camp on gender issues, which go a long way in providing solace, relief and thereby elevating their living standard and broadening their mental horizon. The college encourages the students to participate in Students Union Body Election, in different sports and cultural activities during college week which gives them an opportunity to display their talents, The NSS unit of the college organised various summer camp in the neighbouring villages and renders social service to the rural populace.

Every department of the college adopted school in the greater Bhawanipur area and rendered their services in these schools by taking classes from time to time as a part of the extension activity of the departments. These extension activities at the adopted schools are done as a very good initiative to bring all round development of the adopted schools and the areas as a whole. The students of these schools are also encouraged to visit the college so that they can have an experience about the higher educational institutional. They are also encouraged to take part in various educational and environmental programme, lecture programme etc in the college.

The students of the college participate in the departmental seminars, group discussion, field survey under the guidance of the teachers which help them to gather academic experience and confidence.

The college celebrates various occasions like Republic Day, Independence Day, Swaraswati Puja, Fateha doaz daham etc with a view to fostering the spirit of fraternity, nationalism cultural ethos among the students and to create an atmosphere of peace and harmony in the college. Students usually take part in these events with great enthusiasm and create an ambience of festivity in the college campus.

File Description	Document
Upload Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Bhawanipur Anchalik College implemented the Swachhta Action Plan and inspired the Students, Teachers and Non-Teaching Staff of the college to get themselves involve in letter and spirit in Swachh Bharat Mission which was launched by the honourable Prime Minister of India Narendra Modi to improve focus on hygiene and achieve universal sanitation across the country.

Being greatly inspired by the Swachh Bharat Mission all the stakeholders of the institution to started working with a strong commitment to have a Clean and Green Campus. Work on this direction went on smoothly and steadily and in due course of time improvement in sanitation and hygiene, waste management, water management and tree plantation etc. Have been made visible. However to gear up the drive, a Swachhata team was formed in the college. The team worked hard to achieve its goal towards Swachhata. After a rigorous practice towards swachhata Bhawanipur Anchalik College was awarded the “District Green Champion” award by the MGNCRE, Ministry of Education, Government of India for the year 2020-21 for the successful implementation of the Swachhata Action Plan in the areas of sanitation, Hygiene, Waste Management, water management, Energy management and Greenery management. The programme was implemented in the college without facing any major problems. The team whole heartedly cooperated each other for successful implementation of the programme. The students contributed with different tree plant at the time of admission and the college authority with the help the students plant them not only in the college but also in the nearby adopted villages.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response:

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	3	2	6	3

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration**3.5.1**

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response:

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The main building of the college is an Assam type infrastructure which is used as classrooms and administrative block. There is a three storied building for Central Library having separate well-furnished reading room where 160 students can read at a time, a reference section and a digital library for the students and the teachers. There is also a RCC building used as classrooms. Besides these, the college has a canteen, one indoor stadium, out-door stadium, girls' hostel and boys' hostel, a vehicle shade and a cycle stand.

The learning infrastructures are:

1. Classrooms : 55 Nos. (with ICT facilities in 15 rooms)
2. Laboratory: 03 Nos. (one computer lab, laboratory of Education Department and a Language Lab.)
3. Computer & Internet: 60 Nos. (with internet connectivity in 20 Nos.)
4. Campus Wi-fi with speed nearly 20 mbps.
5. Xerox machine: 02 Nos.
6. CCTV surveillance of the campus.
7. Smart Seminar Hall: 01 Nos.
8. Other infrastructure facilities including IQAC room, separate faculty rooms for the teachers of each departments, drinking water facilities, uninterrupted power supply and LCD projectors.

Sports Activities: The College has both indoor and outdoor stadium for promoting sports activities like football, cricket, volleyball, boy's and girl's common room games and athletics among the students. During college week the sports competition is held in these stadiums. The students also do sports practices under the guidance of a part time sports teacher regularly here. Yoga training for students is

also held in the indoor stadium on the occasion of World Yoga Day.

Cultural activities like music competition, dance competition, drama competitions etc. are also organized in the college during college week in the auditorium of the college. Besides these, quiz competition, recitation competition, debate competition, competition of making traditional foods among the girls are also held on some occasions. The college has its own equipments and tools for sports and cultural programmes for the greater benefit of the students.

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response:

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
1.48100	3.58762	42.39497	14.17465	8.81160

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Bhawanipur Anchalik College library was established in the year 1982. At the time of establishment of the college library there were around 1000 books and in due course of time the number of books went on increasing. At present the college Library boasts of a huge collection of Books and journals increasing.

The central Library is a well-equipped with computerized network through SOUL software (SQL Server 2008 workgroup) and internet with Wi-Fi facilities. Now the library is well stocked with Books: 27120, Journals: 08, Magazine: 09 and daily Newspaper 10 of both Assamese and English language.

The digital library accommodates ten students at a time. It has 10 computers, one scanner and one printer cum xerox machine. The students and teachers of the college can access the digital library during the college hours. At present the library have 5 databases, 315660+ E-Books, 7500+ E-Journals, 5000 E-Magazine, 800 E-news paper and 18000 offline E-books.

The library also has books of e-Shodh Sindhu consortium with access to 6293 E- journals, and 195809 e-books under N-LIST.

The central library is fully automated. A Local Area Network (LAN) using ILMS (Integrated Library Management System) Software for University Libraries (SOUL 2.0 College Version) was installed in the year 2012. This is extensively used for automating in-house activities and services of the library. The Online Public Access Catalogue (OPAC) is made available for users to identify the status of availability of books and documents in the library.

There is a separate Rtn. Minoti Barthakur, Reference section in the library having 543 reference books of humanities and literature donated by Rtn. Minoti Barthakur, Prof Dhaniram Kalita, Retd. Principal Scientist of Assam Agricultural University, Jorhat donated 18 numbers of theses of 24 books and 51 journals to the college library.

The library has a research section where the published books of the Research Publication and Publicity Cell of the college are preserved. The faculty members can use this room for research purposes. The stakeholders can also avail the library facility but they are not allowed to borrow books from the library.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Bhawanipur Anchalik College is updating its IT facilities at regular intervals by installing new computers, printers, Xerox machine, projector, creation of Smart Class Rooms, creation of Language Laboratory and electronic record keeping of attendance of staff members. Number of computers of the college has increased from 17 in 2015-16 to 77 in 2021-22. All these new computers were installed in the departments, college library, and office etc. The nine Academic departments were provides with nine computers and printers, Other computer and printers were installed in Examination Evaluation zone, Examination Cell, IQAC, College office, Principal and Vice-Principals room, College office, Computer Lab, Language Lab, central library and Digital Library, Projectors are installed in the class rooms and seminar halls. Ten classrooms are furnished with public address system. Digital Library was set in the year 2017 with the financial assistance received from State Government.

The IT and Wi-Fi facilities in the college are regularly updated. Whole campus is Wi-Fi connected with ASWAN and Bharat Net Network, Government of Assam with a maximum speed 50 Mbps to 100 Mbps. All the computers in the college office, departments and classrooms, digital library, IQAC are LAN/Wi-fi connected. The office automation system is also LAN connected. Students can browse internet in the computer laboratory. In 10 classrooms there is the facility of LCD projectors with computers. There are two smart class rooms with modern ICT facility. College website is regularly updated and there is a provision of online feedback system through website of the college. The college has a digital library with sitting capacity of 10 students at a time. The whole campus is under CCTV surveillance. Online UPS system is also made available in the college. The college has also established a language laboratory with the grant of RUSA 1.0 where 20 students can use it at a time.

The college website has been upgraded to meet all online requirements. It provides all the facility to the students. Moreover, all the information of the college like prospectus, important notifications, events, tenders, advertisement etc are reflected in the college website. The IT systems were upgraded to facilitate Online Admission and the processes of Form Fill-up for the Final Examinations of Guwahati University and Assam Higher Secondary Education Council.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response:

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 40

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response:

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
2.53310	11.64084	11.61084	2.98790	0.62740

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response:

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
110	4	25	9	0

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response:

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response:

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
142	0	0	72	125

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response:

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response:

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
36	21	5	10	15

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
213	235	249	148	137

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response:

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
8	5	2	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response:

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	1	0

File Description**Document**

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response:

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
01	0	0	01	01

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.4 Alumni Engagement**5.4.1**

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has an Alumni Association which has been constituted with the students who have already passed out of the college. The Executive committee of the Association was reconstituted on 20-02-2022 in its general meeting held in the college campus as follows-

1. Advisors: Phanindra Patowary, Binay Deka
2. President: Champak Kumar Bayan
3. Working President: Phanindra Kumar Das
4. Vice-President: Dr. Hannan Ali Ahmed, Garima Patowary, Banjit Baishya, Asim Medhi, Samiran Das.
5. General Secretary: Dipak Thakuria
6. Assistant Secretary: Ankur Talukdar, Jintul Talukdar, Dipankar Das, Tapan Medhi.
7. Treasurer: Shariful Alam Khan
8. Organising Secretary: Sharbesh Ali Khan, Mridusmita Choudhury, Helmina Khatun, Bidyut Das, Arnab Deka, Sultan Ali Ahmed.

. The Association has taken initiatives for registration of the Association. The Association gives support services to the college by organizing various programmes like Yoga Camp, distribution of books among the poor and needy students, plantation programme etc. The Association through their various activities tries to promote fellow feelings among the students. The members of the Alumni Association actively participated in various activities organized by the college.

As the college is located in a rural area most of the students in the college are from the nearby villages. A good number of students at present are the sons and daughter of the alumni and as such the alumni are very much active in their role and responsibility towards the institution and they leave no stone unturned to bring all round development of the college. The alumni generously and voluntarily donate their library caution money to the college coffer for various developmental works.

The college feels proud of its alumni who in due course of time have established themselves in various fields (Government jobs, Non-Government organizations, in the Defense sector, in cultural field and Business sector) and thereby contributing significant for the development of society and the Nation as a whole.

Most of the academic departments of the college have separate alumni list and alumni are invited to participate in various departmental activities like Freshmen Social, Alumni Meet, Farewell Meet, Teachers' Day and other departmental events. The departments of the college maintain a close relationship with the alumni.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision

Bhawanipur Anchalik college was established at Bhawanipur, an Assamese Vaishnava Sattra (Monastery) area in the year 1982 with a view to disseminate Higher Education amongst the rural poverty stricken masses, providing easy access of women and enriching the people of Bhawanipur and its adjoining areas to the new horizon of changing educational scenario of the country and the globe. This vision, i.e. the dream has partially been fulfilled. The changing situations have compelled to reset the vision and with the dream of the people who toiled to establish the institution, Bhawanipur Anchalik College has planned to impart education as per the demand of life of the citizens, knowledge market and changed time.

Mission

The institution has been imparting education in Higher Secondary and Degree levels in Arts Stream. It has made provision of Commerce Education in undergraduate level, KKHSOU, IDOL, and Courses under USHA SEWING School etc. It has been organizing Awareness Camps to impart education for empowerment, improving social contact, spreading messages for social harmony, making the spirit of national integration stronger, working for environmental protection and demographic unity.

Bhawanipur Anhalik College is affiliated to Gauhati University and governed by Assam College Provincialisation Act 2005 of Govt. of Assam. The Governing Body is the supreme authority of the college in the entire decision making process which work adhering to the rules and regulations of the Govt. of Assam. The president and two guardian members to the Governing Body are nominated by the Director of Higher Education Assam. Two University nominees are nominated by the Vice-Chancellor of the affiliating Gauhati University. Local MLA and Vice-Principal of the college are the ex-officio members. Two teacher representatives and one non-teaching staff member are selected by the Teachers unit of the college and non-teaching staff respectively. The Principal of the college is also the secretary of the Governing Body. The Governing Body monitors matters relating to formulation of policies and decision making and frames necessary modalities for implementation. The management provides substantial freedom to the Principal to fulfill the goals and missions of the college with support from the teaching & non-teaching staff. It decentralizes the management system of the college into various cells under IQAC. There are various Committees/Cells/Units functioning in the college like, Academic Committee, Women's Cell, Library Committee, Examination Cell, Extension Education Cell, Bharat Scout Guide Cell, NSS, Research Publication and Publicity Cell, KKHSOU Management Body, GUIDOL Management Body, SOS Management Body etc. All these Cells/Units/Bodies, RUSA

Monitoring Unit, are empowered for undertaking necessary activities in the college for its overall growth and development. Autonomy to the Cells/Units/Committees is given by the College authority to discharge the assigned roles/duties. The Students' Union Body of the college is formed every year by the elected/selected members among the students as per the constitution of Students' Union Body of the college and 'Lyngdoh Commission' recommendations. The various portfolios of the union body are the president, vice president, secretary, asst. general secretary cultural secretary, magazine secretary, debating secretary, major and minor games secretaries, boys and girls common room secretaries etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The apex decision making body at the college level is the Governing Body (GB) of the college which is at the top of the organizational structure of the college followed by the Principal who is the Secretary of the GB. The principal of the college coordinates with the other stake holders of the Governing Body and invite meeting on important issues with prior discussion with the president of the GB. The entire Governing Body is formed as per the guideline of Director of Higher Education, Government of Assam. The GB formulates the policy decision of the college and is implemented through the different cells and committees under the leadership of the Principal. The members of the teaching and non teaching staff are the members of different cells and committees.

The administrative setup of the college is well depicted by the organogram of the college which is uploaded in the college website.

New recruitments are made in a transparent manner by publishing advertisements in widely circulated daily newspaper of the state and displayed in the college website as per directives from UGC and State Government from time to time. All appointment to the Assistant Professor and Non teaching staff of the college are made as per the guidelines of Director of Higher Education, Assam. In case of service rules the college follows "Provincialisation of College Employees Act, 2005" and "Assam College Employees (Provincialization) Rule 2010" of Govt. of Assam. Again, in case of curriculum implementation and evaluation the college follows the rules and regulations, syllabus of courses, academic calendar of the affiliating Gauhati University.

In all important events and celebrations of the college office staff are included in the organizing

committees and are assigned important roles and responsibilities. The management meets the staff periodically to discuss on various academic and administrative issues. Staff meetings are held as and when required and are used as an important forum to discuss academic and administrative issues. Suggestions from the office staff are always sought and the authority considers them with weightage.

For promotion of the in-service teachers the college follows the rules and guidelines of the Govt. of Assam. The promotion of the faculties is done through Career Advancement Scheme (CAS) and promotion of the non-teaching staff is implemented as per vacancy and seniority. For approval of the promotion of the teaching and non-teaching staff the college sends proposals to the Director of Higher Education, Assam for due consideration and necessary action.

Besides these, all the necessary decisions regarding classes, examinations, freshman social, college week, holding of union body election and other academic matters are taken in the meeting of HoDs & Academic Council under the chairmanship of the principal.

As a part of the institutional strategic plan, the college is marching towards implementation of online system in the field of Admission, sharing information with teaching and non-teaching staff and students, examination form fill-up, online financial transaction, e-payment through PFMS etc.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response:

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The college authority always comes forward to meet the needs of both teaching and non-teaching staff as mark of recognition of their commitment and dedication in service.

Welfare measures for the Teaching and Non-teaching Staff:

- Benefit of Teachers' Welfare Fund and Workers Welfare Fund.
- General Provident Fund (GPF) Account facilities.
- Benefit of GIS.
- The faculty members can avail various types of leave as per "Assam College Employees (Provincialization) Rule 2010". Gratuity is payable to the employees after retirement for the permanent service. The married women teachers can avail 26 weeks of maternity leave and Child Care Leave as per Govt. rule with full pay. Moreover, all the faculty members are granted leave to participate in seminars, workshops to enhance their academic and professional skills. Senior teachers are also granted Duty Leave for visiting other colleges as Subject Experts and Externals in Practical Examinations, Viva etc.
- Pension Scheme for employees (Both OPS & NPS).
- If a teacher or employee expired in the midst of his service the family members of the concerned employee gets full salary up to the retirement age of the employee and thereafter gets the family

pension benefit.

- Separate common room for the faculties and Employees.
- Emergency First Aid Facility.
- Pure cool RO drinking water facilities.
- Facilities of digital library, separate reading rooms, Reference Book Section.
- Computer sets to each departments and employees.
- Outdoor, indoor sports facilities.
- Seminar hall and Meeting room.
- Internet and Wi-Fi facilities.
- Language Lab. & Computer Lab. Facilities.
- Hygienic Canteen facility.
- Hygienic Toilet facility.
- Security measures through CCTV surveillance.
- Uninterrupted power supply facility.
- Vehicle Shed and Bike stand facilities.
- Clean and Green Environment.

The college authority keep records of performance appraisal report of both teaching and non teaching staff annually in a given format prepared by Director of Higher Education, Govt. of Assam. There is a provision of keeping scores as Academic Performance Indicator (API) for the teachers who seek promotion as per guideline of the UGC and Director of Higher Education, Govt. of Assam. These API scores are verified by IQAC and forwarded for necessary action to the departmental promotion committee for placement of the teachers in higher scales. The Departmental promotion committee (DPC) is constituted by the Honourable Vice-Chancellor of the affiliating university. The chairman of the DPC is the President of Governing Body of the college and secretary is the honourable Principal of the college. The committee after verification of the API scores recommends for promotion and sends the proposal for approval of Director of Higher Education, Assam. For the promotion of non-teaching staff also the college follows the guideline of the Govt. of Assam. There is also a provision of keeping annual confidential reports (ACR) for every employee by the principal of the college. The teachers of all the departments keep records of their daily activity in a Work Dairy and they also maintain a Daily class record register.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response:

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	01	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response:

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	3	2	1	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	9	10	10	10

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Regarding mobilization of fund the college mostly depends on the government sources and a little at the institutional level. The college authority submits various proposals for funding by local MLA, M.P, Gaon Panchyat to meet the requirements of funds for various developmental works in the college i.e., for construction of new building, upgradation, renovation and repairing of class room, office, library, hostel, digital class room, purchase of books, other basic infrastructure. The major sources of funds are from the Central Government through UGC and RUSA. The college received grant of Rupees Two crore only from RUSA under the project RUSA 1.0 for new construction and renovation and up gradation and the same has been fully utilized as per guideline and rules and regulation of RUSA Assam and the utilization certificate has been submitted to the concerned authority in due time. However, the grants from UGC has now been stopped. The college also submitted proposal for grants from Govt. of Assam through Director

of Higher Education (DHE), Assam for seminar and workshop as per the DHEs letter but the amount has not yet been realized by the college. The funds required for the salary of permanent employees is provided by the state Government. At the institutional level the financial resources are mobilized through selling fish from its own pond, a few agricultural products, surplus money received from examination centre fee, surplus money of examination evaluation zone, share money from KKHSOU for admission of students. The college also generates fund by depositing the remaining amount in the General Fund after all dues for conducting the Final Semester Examinations of the college. The college uses the major portion of internally generated fund for payment of salary to non-sanctioned employees and other non-teaching staff.

The resource generated by the colleges from Government and at institutional level are fully utilised for development of human resource and infrastructure of the college.

Financial and Accounts System of the college is maintained by the Principal who is the DDO of the college as per the Management Rule of the Department of Higher Education, Government of Assam. All major financial transactions are made through RTGS, NEFT or Cheques. In few cases cash transactions are made. The transaction of RUSA and UGC Funds are made through PFMS. The Institution conducts its Financial audits regularly by both the Local Fund Auditor and Chartered Accountant as per norms. The Audit Reports of all the Accounts are in up-to-date position till 2019-20 and the proposal for audit for the session 2020-2022 have been submitted to the Director of Audit, Govt. of Assam. The Audit Reports are placed before the Governing Body of the college for final approval and settlement. Thenceforth, as per the approval of the Audit Branch of the Director of Audit, Govt. of Assam sends it to the college authority.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The internal Quality Assurance Cell of Bhawanipur Anchalik College has been working continuously for quality enhancement in academic system of the college through various practices and initiatives. It frames the quality enhancement strategies of the college. The IQAC keeps surveillance upon the activities of various departments, Cells and committees of the college

The initiative taken by the IQAC for quality assurance are:

1. Formulation of quality enhancement strategies for the institution.
2. To conduct seminar, workshop in the college.
3. Encouraging faculty members to involve in various extension activities and social outreach programmes through various cells of the college.
4. Improvement of academic environment of the college.
5. Implementation of curricular and extracurricular activities inside and outside the college campus.
6. Organising awareness programmes for the students on health and hygiene, constitutional rights, environment protection etc.
7. Organising motivational speech programmes for the students by inviting resource persons from various fields having name and fame.
8. Conduct of career counseling programme for the students.
9. Organising training programme for the faculties.
10. Timely submission of Annual Quality Assurance Report (AQAR) to NAAC and taking initiatives for quality audit on environment, energy, academic and administrative mechanism.

The initiatives taken by the IQAC on teaching learning process are:

1. Preparation of academic calendar and class routine.
2. Encouraging faculty members to prepare Work Load, Unitizations, Teaching Plan and Lesson Plan.
3. Timely completion of syllabus.
4. Encouraging teachers for using the ICT tools in optimum level to make teaching and learning process highly illuminating and reinforcing.
5. Mentoring of the students by the faculty members of their respective departments.
6. Encouraging the students and teachers for using the interactive LED display panel in the smart room.
7. Internet connectivity is made available and whole campus is covered with Wi-Fi facilities to provide opportunity to the learners to access the resources in the digital library and other social platforms to improve their academic standard.
8. Encouraging the teachers to take online classes using various online platforms.
9. Monitoring the internal evaluation system of the college like departmental seminars, home assignments, attendance of the students, sessional examination etc.
10. Collection of feedback from the students and other stakeholders in a timely manner and feedback analysis are discussed in the staff meeting of the college.
11. Encourage the stakeholders to promote the feeling of brotherhood, harmony, peace, nationalism and duty and responsibility towards the constitution, nation and humanity as a whole.
12. Taking initiative for women empowerment and gender equality.

File Description	Document
Upload Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response:

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The Institution undertakes various gender sensitization programme through NSS, Extension Education Cell and Women cell of the college. Some of these programme are like awareness programme among the school students of the greater Bhawanipur area, celebration of International Women's Day by organizing lecture programme and awareness camp in and out of the college, Health Awareness Programme on Womens' Health Care, Motivational Speech by CRPF Commandant to join armed forces by both boys and girls, Organizing webinars/Seminars on health and hygiene, awareness programme on HIV and AIDS etc. The college has an Anti Sexual Harassment Committee, CCTV surveillance, separate boys' and girls' common rooms and toilets for looking after the matter of gender equity. The college also has a Women's hostel funded by UGC having 24 seat capacity with safety and security measures of 24X7 hours CCTV surveillance and boundary wall and a guard.

Bhawanipur Anchalik College follows in letter and spirit the curriculum designed by the Gauhati University. In the Under Graduate Course level syllabus the university has incorporated the courses on Ethics in the Department of Philosophy, Environmental Economics & Economics of Health and Education in the Department of Economics, and Women's Writing in the Department of English and thus the institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Value, Environment and sustainability into the curriculum.

The college celebrates/ organizes national and international commemorative days, events and festivals to maintain peace, harmony and a healthy atmosphere in the college. Birth anniversary of Sarvepally Radhakrishnan is celebrated on 5th September every year as 'Teachers Day' in the college. Student starts each of their events in the college with homage to the martyrs' of the Nation. Besides they observe the Independence Day and the Republic Day with great enthusiasm and the oaths to evaluate the ideologies of the Freedom Fighters in letter and spirit in their day to day, every day life, they celebrate Gandhi Jayanti, International woman's' day, International Yoga day, World Environmental day etc. The festivals like Swaraswati Puja and fateha e dwaz daham are celebrated in the college by the students in a very devotional and colourful way. The sports and cultural events are organized every year in the form of college week where most of the students got the opportunity to show their talents. Events like freshmen social are organized by the students as a mark of establishing a cordial relationship among the new entrants with the existing students.

The college offers equal opportunity to both boys and girls to contest in the union body election of the college. In the cells like NSS, Bharat Scout and Guide both the boys and girls get the equal opportunity to become the member. In every sphere of college activities may it be curricular or extra-curricular, both

girls and boys are given equal opportunity to display their ability and leadership quality which goes a long way in improving the academic ambience of the college and elevate the status of this centre of higher education.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response:

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response:

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Bhawanipur Anchalik College was established at Bhawanipur the district of Barpeta, Assam with a noble motto to spread higher education among the people belonging to various, Creed, Community and religious affinity. The place Bhawanipur is famous all over the state Assam for its rich religious ethos and cultural heritage because saint Gopal Ata, one of the greatest seers of vaishnavite tradition established his monastery here to propagate the message of vaishnavism and to spread the core human values of universal brotherhood, fraternity, harmonious co-existence, compassion and peace amongst his disciple of all cast and creeds. Bhawanipur Anchalik College, since its inception in the year 1982, is fully committed to held high the ideals and principles of the great seer and in order to carry forward the legacy of Gopal Ata in letter and spirit has been organizing various programmes seminars, workshops and festivals from time to time by inviting enlightened resource persons from diverse field. All these activities, however, exert a tremendous and magical spell on the young and impressionable students that it goes a long way to foster in them an inclusive mindset and inspire them to create an environment of fellow feeling, brotherhood, peace, tolerance, cultural, regional, linguistic homogeneity. These spirits is well-delineated and very clearly reflected in their moods and manners during the celebration of Saraswati Puja and Fteha-E-Dohaz- Dohom in the college where students from all cast and creed take part with great zest and zeal. Though. The students composition of the institution is multi-racial and multi-cultural, not a single untoward incident in the name of religion, caste, community, language has ever occurred in the campus. Moreover, the college organizes various awareness programmes to instill in the minds of the students and staffs, sense of duty, obligation and responsibility towards the nation, society, environment and the constitution India at large. As such Independence Day, Republic Day, Martyr's Day, Gandhi Jayanti, Teachers Day, World Environment Day, International Yoga Day, International Womens Day, World Philosophy Day, National Voters Day, Azadi Ka Amrit Mahotsava etc are celebrated in the

college in a befitting manner where motivational speeches are delivered by the illustrious personalities to encourage and to arouse the spirit of Nationalism in the minds of the students and to make them ready to render their dedicated service as worthy sons and daughters of the soils to the nation, to the society, to the environment and to the mankind as a whole.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice-1

1. Title of the Practice

SWACHHTA ACTION PLAN (SAP)

2. Objectives of the Practice

Chalking out of institutional Swachhta Action Plan and mobilize the students, teachers and non-teaching staff to participate in it.

3. The Context

Bhawanipur Anchalik College is situated in Bhawanipur, a place which is famous all over the state of Assam as a centre of Baisnavite culture because saint Gopal Aatta established his monastery here to propagate Sankari Nam Dharma amongst the denizens of the area. Besides preaching religious sermons and values, the great seer tried to create consciousness among the devotees on Health, hygiene, sanitation and the benefits of cleanliness. Since then, the area witnessed a historical journey along the path of swachhata. This historical consciousness in the minds of the people gets doubly accelerated on October 2nd, 2014, on this day Swachh Bharat Mission was launched by the honourable Prime Minister of India Narendra Modi to improve focus on hygiene and achieve universal sanitation across the country.

4. The Practice

Keeping in view the above context Bhawanipur Anchalik College started its sincere endeavour to create awareness amongst its students towards Swachhata and inspired all the stakeholders of the institution to work devotedly with a strong commitment to have a Clean and Green Campus. Work on this direction went on smoothly and steadily and in due course of time improvement in sanitation and hygiene, waste management, water management and tree plantation etc. ushered. However to gear up the drive, a Swachhata team has been formed in the college. The team is working hard to achieve its goal towards Swachhata.

5. Evidence of Success

After a rigorous implementation of the action plan towards swachhata, Bhawanipur Anchalik College was awarded the “District Green Champion” award by the MGNCRE, Ministry of Education, Government of India for the year 2020-21 for the successful implementation of the Swachhata Action Plan in the areas of sanitation, Hygiene, Waste Management, water management, Energy management and Greenery management.

6. Problems Encountered and Resources Required

The programme has been implemented in the college without facing any major problems. The team worked sincerely and devotedly establishing perfect coordination between all the stakeholders and achieved a stupendous fit of success in due course of time. The students contributed various species of tree plants to the college at the time of admission and the college authority with the help the students plant them not only in the college campus but also in the nearby adopted villages.

7. Contact Details

Name of the Principal: Dr Mukunda Sarma

Name of the Institution: Bhawanipur Anchalik College

City: Bhawanipur

Pin Code: 781352

Accredited Status: B

Work Mobile: 9435024378 & 9435297677

Fax:

Website: www.bacollege.ac.in

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Best Practice-2

1. Title of the Practice

Awareness and Vaccination programme during Covid-19 pandemic.

2. Objectives of the Practice

To save and protect the precious lives of the people.

3. The Context

The spread of Covid-19 pandemic played a great havoc with the people of India in particular and the people of all over the world in general. Millions and millions of people across the globe lost their lives due to this deadly disease. The Government of India left no stone unturned to curb the spread of the pandemic. The college fraternity very quickly understood the gravity of the situation and felt it imperative for them to do some meaningful and result oriented works to help and to protect the precious life of the people.

4. The Practice

Keeping the context in the mind, the faculty members and non-teaching staff of the college started vigorous awareness programme in the neighbouring villages with a view to erase out the fear psychosis from the mind of the agrarian people regarding the deadly virus. The villagers were made to understand their role and responsibility during this critical juncture and what to do and not to do to avert the loss of precious lives. They were told to follow the covid protocols in letter and spirit, maintain safe distance, use sanitizer and mask, eat healthy diet and avoid public gatherings to put a brake to further spread of the pandemic. Moreover, sanitizers, soaps, masks and vitamin C tablets were distributed among the villagers. Covid vaccination camps were setup with the help of the medical staffs of Bhawanipur Public Health Centres and the villagers were inspired to get them vaccinated on time.

5. Evidence of Success

The awareness programme and the subsequent vaccination drive reaped rich success because of the fact that very few cases of covid pandemic was detected in the neighbouring area of the college. The people realized that precaution is better than cure and this attitude of the villagers ultimately went a long way not only in lessening the number of cases but also saving the precious lives of the people.

6. Problems Encountered and Resources Required

The main problem faced by the institution for gearing up the awareness programme was the restriction of movement imposed by the Government agency. It was a little bit difficult for the college authority to get permission from the deemed authority to go to the neighbouring villages to create awareness and to distribute materials to curb the spread of the deadly diseases. Moreover, procurement of sufficient vaccine on time also created some problem. Financial crisis to purchase materials for distribution among the public was there.

7. Contact Details

Name of the Principal: Dr Mukunda Sarma

Name of the Institution: Bhawanipur Anchalik College

City: Bhawanipur

Pin Code: 781352

Accredited Status: B

Work Mobile: 9435024378 & 9435297677

Fax:

Website: www.bacollege.ac.in

E-mail:msarma.tihu@gmail.com

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The outbreak of covid pandemic has adversely affected the socio, economic and academic life of the people living all-around the globe. This tragedy has shaken up the education sector so much that nobody can tell for certain when we shall get back to normal teaching again. As social distancing is preminent at this stage, this will have negative effects on teaching and learning opportunities. Educational Units are struggling to find options to deal with this challenging situation. These circumstances make us realize that scenario planning is an urgent need for academic institutions. There is an urgent need to protect and save our students, faculty, academic staff, communities, societies, and the nation as a whole. At this critical juncture, online teaching and online learning can be termed as the panacea for the crisis. The Corona Virus has made institutions to go from offline mode to online mode of pedagogy. Online teaching and learning is emerging as the most suitable medium of transacting knowledge and wisdom to the students. Therefore, the quality enhancement of online teaching-learning is crucial at this stage. There was an overnight shift of normal classrooms into e-classrooms, that is, educators have shifted their entire pedagogical approach to tackle new situational demands. During this tough time, the concern is not about whether online teaching-learning methods can provide quality education, it is rather how the faculties will be able to adopt online teaching in such a massive manner.

With this idea in mind, the Internal Quality Assurance Cell of Bhawanipur Anchalik College organised a Two Days online workshop on use of ICT Tools for Effective Teaching in collaboration with

TLC, Tezpur Central University on 4th & 5th June, 2021. The purpose of the workshop is to make the faculty members technically sound how to utilise the ICT in optimum level to make online classes highly effective, illuminating, reinforcing and entertaining.

The inaugural session of the workshop was addressed by the Director of TLC, Tezpur University and Principal of Bhawanipur Anchalik College, Bhawanipur. The workshop was basically organized for the teachers of Bhawanipur Anchalik College. All the faculty members including the part time faculty participated in the workshop. The well trained faculties of Tezpur University were the resource persons of the workshop. In the first day there was five sessions including the inaugural sessions. The contents covered in the first day were Google Classroom: Set up and Management, E-content Creation in Four Quadrant Approach, Screencasting Software for E- content Creation and hands on practice by the participants. In the second day the contents covered were Interactive Online Presentation, Cloud based Storage and Sharing, Interaction with the participants and Feedback & Valedictory. In the entire workshop the resource persons trained the participants regarding the use of Google classroom, Youtube, Screen casting Software for E-Content Creation, Screencast-o-matic, Freecam, Canva.com, Powtoon, Visme.co, Myviewboard, Mentimeter etc.

The workshop has helped the teaching fraternity of the college to a great extent in acquiring technical knowledge and effective method of application of the knowledge in conducting online classes with full confidence and conviction. This, however, has gone along way in spreading knowledge and wisdom amongst the learners in a very convenient way at this crucial juncture.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

The rural populace of greater Bhawanipur area was deprived of the facilities of easy access to the sector of higher education before the inception of the institution. Situation compelled the youths aspiring for higher education to go to distant places to pursue their study, and as such, education was a costly affair for them. Being the citizens of the agro-based economically backward area, the parents found it difficult to send their wards for the fulfillment of the aspirations of higher education to other places. Observing the ground reality, the farsighted enlightened persons mooted the idea of establishing a college at Bhawanipur. The idea of the philanthropists was highly appreciated by the people greater Bhawanipur area and they started donating generously for the establishment of the college in the year 1982. Since then the college has been doing its level best to fulfill the mission and vision appended in the college document. Over the years, the college has grown tall and leaving no stone unturned to blossom further. The college is situated in a purely rural area and most of the people residing here belong to schedule caste. Agriculture is the main source of income of these people and as such their economic condition is very poor.

Concluding Remarks :

It is a matter of great pleasure for the fraternity of Bhawanipur Anchalik College to submit the self study report to NAAC for the cycle-3 assessment and accreditation. The self study report has been prepared meticulously by the IQAC with active support and cooperation of all the faculties and non-teaching staff. By doing so, the college will get an opportunity to measure its effectiveness, efficiency and self realization of the strength and weaknesses and thereby adopting innovative strategies to convert its weaknesses into strength and make rapid progress in due course of time. Though the third cycle of NAAC inspection was due in the year 2020 but it could not be done on time due to Covid-19 pandemic scares and restrictions imposed on all of us to surmount the challenge. However, the college is now ready to be assessed and accredited by NAAC and in the self study report information is furnished from the period 2017-18 to 2021-22. It mirrors all works completed for the accomplishment of the objectives with expectation from the inspecting body all necessary suggestions for helping the institution proceed towards accomplishing its mission and vision in totality.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.2.2	<p><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>395</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>447</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> <p>Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	395	0	0	0	0	2021-22	2020-21	2019-20	2018-19	2017-18	447	0	0	0	0																				
2021-22	2020-21	2019-20	2018-19	2017-18																																					
395	0	0	0	0																																					
2021-22	2020-21	2019-20	2018-19	2017-18																																					
447	0	0	0	0																																					
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</p> <p>Answer before DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>523</td><td>456</td><td>398</td><td>456</td><td>643</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>523</td><td>456</td><td>398</td><td>456</td><td>643</td></tr></table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>557</td><td>488</td><td>415</td><td>495</td><td>655</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	523	456	398	456	643	2021-22	2020-21	2019-20	2018-19	2017-18	523	456	398	456	643	2021-22	2020-21	2019-20	2018-19	2017-18	557	488	415	495	655	2021-22	2020-21	2019-20	2018-19	2017-18					
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557	488	415	495	655																																					
2021-22	2020-21	2019-20	2018-19	2017-18																																					

680	680	680	680	680
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Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
98	67	50	65	92

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
70	67	50	65	92

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
207	176	153	183	242

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
252	252	252	252	252

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	10	9	9	9

Answer After DVV Verification :

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2021-22	2020-21	2019-20	2018-19	2017-18
9	9	8	8	8

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

2.6.3.1. Number of final year students who passed the university examination year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
211	187	155	221	149

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
213	235	249	148	137

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
232	242	273	302	198

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
232	243	276	308	198

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	3	3	2	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	3	1	2	0

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	9	2	12	5

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	3	2	6	3

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.5.1 *Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Answer before DVV Verification :

Answer After DVV Verification :4

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.1.2 *Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1.48100	3.68762	42.39497	14.17465	8.81160

Answer After DVV Verification :

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2021-22	2020-21	2019-20	2018-19	2017-18
1.48100	3.58762	42.39497	14.17465	8.81160

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
36	21	5	10	15

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
36	21	5	10	15

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
211	187	155	221	149

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
213	235	249	148	137

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.3.2	<p>Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)</p> <p>5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>33</td><td>0</td><td>0</td><td>37</td><td>37</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>01</td><td>0</td><td>0</td><td>01</td><td>01</td></tr></table> <p>Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	33	0	0	37	37	2021-22	2020-21	2019-20	2018-19	2017-18	01	0	0	01	01
2021-22	2020-21	2019-20	2018-19	2017-18																	
33	0	0	37	37																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
01	0	0	01	01																	
6.2.2	<p><i>Institution implements e-governance in its operations</i></p> <p>1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination</p> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : AS per the supporting documents provided based on that DVV input is recommended.</p>																				
6.3.2	<p>Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years</p> <p>6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>0</td><td>25</td><td>0</td><td>0</td><td>0</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>0</td><td>01</td><td>0</td><td>0</td><td>0</td></tr></table> <p>Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	0	25	0	0	0	2021-22	2020-21	2019-20	2018-19	2017-18	0	01	0	0	0
2021-22	2020-21	2019-20	2018-19	2017-18																	
0	25	0	0	0																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
0	01	0	0	0																	

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	4	3	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	3	2	1	0

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
8	9	10	10	10

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Answer before DVV Verification : A. 4 or All of the above

Answer After DVV Verification: B. 3 of the above

Remark : As per the supporting documents provided by HEI, based on that DVV input is recommended.

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit

2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : As per the supporting documents provided by HEI, based on that DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>30</td><td>31</td><td>31</td><td>31</td><td>31</td></tr></table> <p>Answer After DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>31</td><td>31</td><td>31</td><td>31</td><td>31</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	30	31	31	31	31	2021-22	2020-21	2019-20	2018-19	2017-18	31	31	31	31	31
2021-22	2020-21	2019-20	2018-19	2017-18																	
30	31	31	31	31																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
31	31	31	31	31																	
2.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>32.31928</td><td>148.02222</td><td>162.03983</td><td>45.81470</td><td>24.56252</td></tr></table> <p>Answer After DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>31.35</td><td>147.85</td><td>161.58</td><td>44.46</td><td>21.74</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	32.31928	148.02222	162.03983	45.81470	24.56252	2021-22	2020-21	2019-20	2018-19	2017-18	31.35	147.85	161.58	44.46	21.74
2021-22	2020-21	2019-20	2018-19	2017-18																	
32.31928	148.02222	162.03983	45.81470	24.56252																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
31.35	147.85	161.58	44.46	21.74																	