

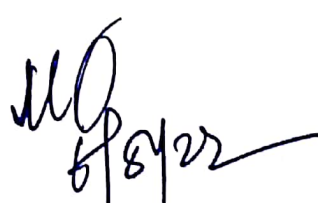
**IQAC Meeting, Session 2022-2023, Bhawanipur Anchalik College,
Bhawanipur, Bajali, Assam, PIN: 781352
Meeting No.-01, Session: 2022-2023**

Agenda Items of IQAC Meeting of 6th August 2022 Saturday, Time: 1-30-P.M

1. Assumption of Chair by the Chairman and Placement of the items of Agenda
2. Purpose of the meeting- by IQAC co-ordinator.
3. Approval of the proceedings of the IQAC meeting of 30th May 2022.
4. Discussion on Aademic Calendar, Class Routine and IQAC Action Plan.
5. Preparation of SSR for sending to NAAC.
6. Submission of AQAR.
7. Miscellaneous.

Members of the IQAC

1. Rajendra Nath Deka
2. R. Sarma
3. Anil Choudhury
4. Madhusudan Das
5. Shah Alam Ansari
6. Manas Kr. Chakrabarty
7. 
8. 
9. Samir Das
- 10


Principal,
Bhawanipur Anchalik College
Bhawanipur

Quorum

The quorum is formed with the partaking of the required number of members present in the meeting.

As per the formal appeal of the coordinator the chairman of the LBAC Dr Mukunda Sarma, Honourable Principal of the college assumes the chair of the meeting of 6th August 2022, Saturday, time: 11-30 PM. Thanking the august house, the chairman urges the coordinator Dr Samir Sarma to brief about the resolutions of the former meeting i.e. meeting held on 30th May 2022, Monday, meeting No-03 of the session 2021-22 and highlight the core issues to be discussed in the meeting No-01 of the session 2022-23.

The meeting unanimously approves the resolution and granted permission to carry on the agenda of the meeting No-01 of the session 2022-23.

Agenda No-04: Discussion on Academic calendar, class Routine and LBAC action plan

The LBAC co-ordinator informed the house that the Academic calendar and class routine for the session has already been prepared and need its approval so that the academic programme could be

carried out smoothly. He also informed that action plan of IBAC for session 2022-23 is being prepared and will be placed in the next IBAC meeting.

Resolution No-01 After scrutiny of the academic calendar and class routine the members expressed their satisfaction over it and it was accepted unanimously. The house also asked the IBAC co-ordinators to finalise its action plan as early as possible.

Agenda No-05 Preparation of SSR for sending to NAAC.

The coordinator of the IBAC drew the attention of the house on the issue of cycle-3 NAAC assessment. He informed that the time for cycle-3 assessment and accreditation by NAAC was over in the year 2020. But due to Covid-19 pandemic the process could not be initiated in due time. Now, the preparation of SSR for its online submission is going on and the college will be able to go for cycle-3 NAAC inspection by August 2023.

Resolution No-2 On hearing the plea of the IBAC coordinator the house urged HODs, faculties and cell coordinators to complete their profile for last five years so that IBAC coordinator could easily access it for inclusion in the SSR. After threadbare discussion

on the issue the house unanimously resolved that the cycle-3 NAAC assessment process could be completed by August 2023.

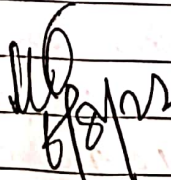
Agenda No-06: Submission of A&AR

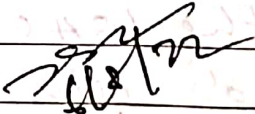
The IBAC coordinator informed the house that A&AR of the college up to 2019-20 have already been submitted and for the years 2020-21 and 2021-22 will be submitted within a very short period of time.

Resolution No-08

Hearing the IBAC coordinator the house expressed its satisfaction on the issue that A&AR report up to 2019-20 has already been sent to NAAC. The house unanimously resolved that the remaining A&AR for the session 2020-21 and 2021-22 be sent to NAAC as early as possible.

The meeting ends with a vote of thanks by the honourable chairman Principal of the college.


Principal
Bhawanipur Anchalik College
Bhawanipur

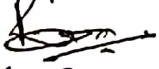

Co-ordinator
Internal Quality Assurance Cell
Bhawanipur Anchalik College
Bhawanipur.

**IQAC Meeting, Session 2022-2023, Bhawanipur Anchalik College,
Bhawanipur, Bajali, Assam, PIN: 781352
Meeting No.-02, Session: 2022-2023**

Agenda Items of IQAC Meeting of 3rd December 2022 Saturday, Time: 2-00-P.M

1. Assumption of Chair by the Chairman and Placement of the items of Agenda
2. Purpose of the meeting- by IQAC co-ordinator.
3. Approval of the proceedings of the IQAC meeting of 6th August 2022.
4. Approval of Action Plan of IQAC.
5. Submission of IQA & SSR.
6. Holding Academic and Administrative Audit.
7. Miscellaneous.

Members of the IQAC

1. Karanishkar Tamkela
2. Animesh Dutt
3. Manas Kumar Chatterjee
4. Shah Alam Hussain
5. Meherwan Das
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8/12/22
Principal,
Bhawanipur Anchalik College
Bhawanipur

Quorum

The quorum is formed with the partaking of the required number of members present in the meeting.

As per the formal appeal of the coordinator the chairman of the IBAC Dr Mukunda Sarma, Honourable Principal of the college assumes the chair of the meeting of 3rd December 2022, Saturday, time: 2-00 P.M. Thanking the august house, the chairman urges the coordinator Dr Samiran Sarma to brief about the resolutions of former meeting i.e. the meeting held on 6th August 2022, Saturday, meeting No-01 of the session 2022-23 and highlight the core issues to be discussed in the meeting No-02 of the session 2022-23.

The meeting unanimously approves the resolution and granted permission to carry on the agenda of the meeting held on 3rd December 2022, Saturday.

Agenda No-04 Approval of the Action Plan:

The IBAC coordinator informed the house that the Action Plan of IBAC for session 2022-23 has been prepared and placed before the house for approval.

Resolution No-01: After scrutiny of the action plan for the session 2022-23

the house unanimously approves it. The house advised that all the cells and departments under IBAC should carry on works as per the action plan of the IBAC.

Agenda No-05 Submission of IBA and SSR.

The IBAC coordinator informed the house that it is mandatory to submit IBA to NAAC before submission of self study report. All these practice of submission of IBA and SSR are of online mode. Nearly forty percent of the work of SSR are been completed till date and it is expected that by April 2023 the remaining works will be completed and IBA may be submitted by March 2023 so that the SSR be submitted in the month of April.

Resolution No-02

The house after hearing the IBAC coordinator resolved that the IBA be submitted in the month of March 2023 and SSR will be submitted in the month of April. The honorable principal of the college is requested to apply for the required documents to the affiliating university in consultation with IBAC coordinator in connection with submission of IBA and SSR.

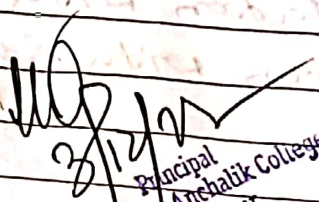
Agenda No-06 Holding of Academic and Administrative Audit.

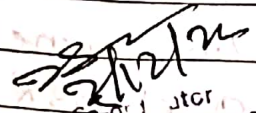
The BAC coordinator informed the house that it is necessary to conduct Academic and Administrative audit of the college for MAAC assessment and he urged that the Audit be completed as early as possible by inviting the expert from affiliating university.

Resolution No-03.

In response to the appeal of the BAC coordinator the house unanimously resolved that the Academic and Administrative Audit of the college be held within a very short period of time, by inviting the experts in the field from Gauhati University. The house also asked the HODs, faculty members, different cells and office staff of the college to prepare them for the same. Honourable principal of the college is requested to initiate the process of Academic and Administrative Audit as early as possible.

The meeting ends with a vote of thanks by the honourable chairman/Principal of the college.


Principal
Bhawampur Anchalik College
Bhawanipur

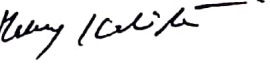
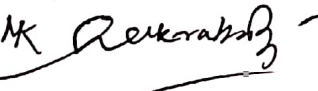

Co-ordinator
Internal Quality Assurance Cell
Bhawampur Anchalik College
Bhawanipur.

**IQAC Meeting with Teaching and Non-teaching Staff, Session 2022-2023,
Bhawanipur Anchalik College, Bhawanipur, Barpeta, Assam,
Pin: 781352
Meeting No.-03, Session: 2022-2023**

Agenda Items of IQAC Meeting of 27th July 2023, Thursday, Time: 11-00-A.M

1. Assumption of Chair by the Chairman and Placement of the items of Agenda
2. Purpose of the meeting- by IQAC co-ordinator.
3. Approval of the proceedings of the IQAC meeting of 3rd December 2022 Saturday, Time: 2-00-P.M.
4. Approval of SSR to b submitted to NAAC.
5. Miscellaneous.

Signature of the members present in the meeting:

1. Shah Alam Hussain
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27-7-2023
Principal IC
Bhawanipur Anchalik College
Bhawanipur, Barpeta (Assam)

Quorum:

The quorum is formed with the partaking of the required number of members present in the meeting.

As per the official appeal of the IQAC coordinator the principal i.e. of the college Dr Abolus Salam assumes the chair of the chairperson of the meeting of 27th July 2023, Thursday, time: 11-00 AM. Thanking the august house, the chairman urges the Coordinator Dr Samiran Sarong to brief about the resolutions of the former meeting i.e. meeting held on 3rd December 2022, Saturday time: 2-00 P.M and highlight the core issues to be discussed in the meeting of 27th July 2023, Thursday, meeting No-03 time: 11-00 AM.

The meeting unanimously approves the resolutions of the meeting held on 3rd December 2022 and granted permission to carry on the agenda of the meeting held on 27th July 2023.

Agenda No-04 Approval of SSR to be submitted to NAAC

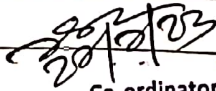
The IQAC coordinator informed the house that the Self Study Report of the college for cycle-3 NAAC ATA has already been uploaded in the NAAC portal and is now ready to submit. He

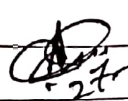
made a thorough presentation of the SSR before the members present and the members of the teaching and non-teaching staff and requested the house to give suggestions and modifications in the SSR if any.

After detailed presentation of the SSR by coordinator of IBAC the house expressed their satisfaction over the SSR prepared by IBAC coordinator and unanimously took the following resolution.

Resolution No-01 The house after scrutiny of the ~~inf~~ information provided in the SSR authorised the IBAC Coordinator to submit it to NAAC as early as possible, keeping in view the time frame. The house also authorised the IBAC Coordinator to do all the follow up actions that may arise after submission of the SSR including clearing the DVR process, fees payment etc. The house sincerely acknowledged the effort of IBAC coordinator that he made for preparation and submission of SSR and helping the institution to get ready for cycle-3 NAAC assessment and accreditation.

The meeting ends with a vote of thanks by the IBAC coordinator of the college.


Co-ordinator
Internal Quality Assurance Cell
Bhawanipur Anchalik College
Bhawanipur.


Principal HC
Bhawanipur Anchalik College
Bhawanipur, Barpeta (Assam)